

Accessing your son/daughter's reports and other information in VShare

Please go to our website www.stmacdaras.ie. Scroll down the page and under the heading Our School, please choose VShare. If using a computer, please use Google Chrome as the preferred platform.



Once on the VShare page, please choose [Create or Reset your Password.](#)

The image shows the "Welcome to VShare" page. It includes the VShare logo, the school name "St Mac Dara's Community College", and fields for "Username" and "Password". Below the password field is a link that says "Create or reset your password". An orange arrow points from the text above to this link.

The image shows the "Password Reset" page. It has a "Back to login" link at the top left. The main form includes a "Username" field, a "Last 4 digits of registered phone number" field (with four input boxes), and a "Send code" button. An orange arrow points from the text above to the "Send code" button.

Now, please type in your Username (sent to you by Text) and the last 4 digits of the phone number the text was received on. Click on [Send Code.](#)

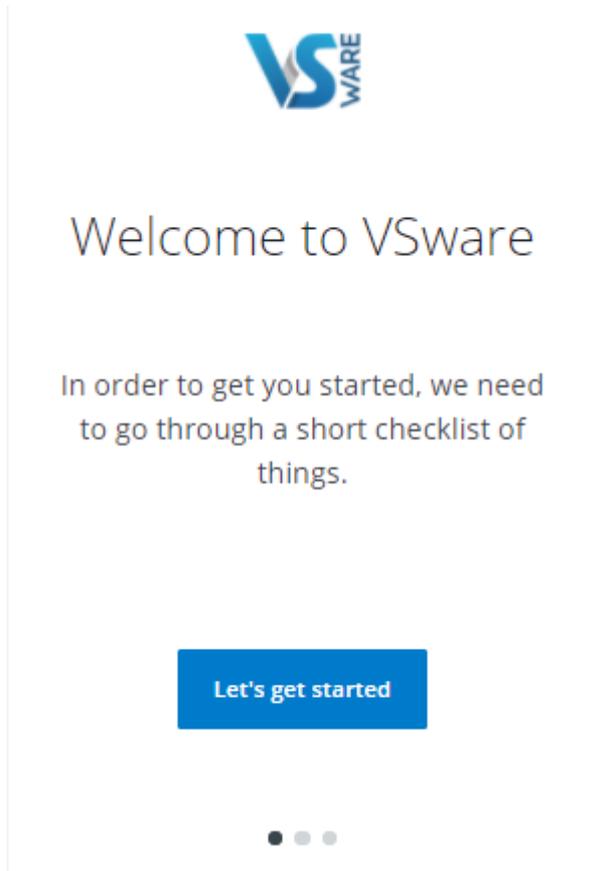
The image shows the "SMS Sent" page. It features a blue arrow icon and a message: "An SMS has been sent to your phone with a 8 digit code. This may take a few moments to deliver." Below this are fields for "SMS code" (with eight input boxes), "New password", and "Confirm new password". There is a "Show password" checkbox and a list of "Password criteria" with four checked items. At the bottom is a "Change password" button. An orange arrow points from the text above to the "Change password" button.

The screen shown on the left should appear and you will receive a text message to your phone within a few minutes. Please type in the SMS code received, chooses a Password, which has to be entered and confirmed. (Please note the criteria that has to be met). If you tick the Show password box, you can see that you have typed them both in correctly. Once done, click on [Change Password](#) at the end of the page. You will get the message below.

Now click on [Go Back to Login](#)

The image shows the "Password Changed!" confirmation page. It features a blue key icon and the message: "You have successfully reset your password." At the bottom is a "Go back to Login" button.

If this is the first time that you are using VSware, you will get the following screens for GDPR (General Data Protection Regulation) purposes.



Click on **Let's get started.**

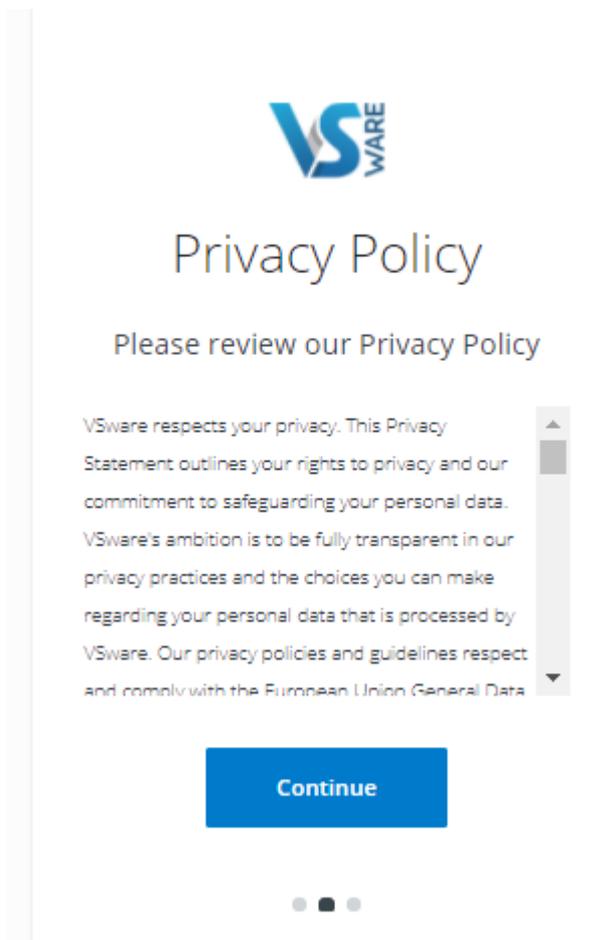
The Privacy Policy will appear. Please read as you scroll down.

Then click on **Continue**

You will then get the final screen shown below.

Clicking on **Continue to VSware** will bring you into the system.

You will only have to go through this process once ..



Thank you!

We hope you enjoy using VSware!
Have a great day.



You will now access the Parent Dashboard from where you can view reports, timetables, attendance, etc.

VS WARE Parent Dashboard Your Children

Parent Dashboard

Welcome to the Dashboard
This page is your one-stop-shop to view live notifications on your child's attendance, behaviour, reports and more. If you want to explore further, click into your child's profile.

Your Children
Your child or children will be shown here with their photo.

Your Contact Details
Your contact name and number(s) here.

Notifications
Nothing to report!
Notifications related to your children will appear here when available.

Clicking on your son / daughter's name will bring up their profile as shown below ...

Child Profile

Photo and Name of your child here

Pick an area to explore

- Attendance**: Monitor your child's attendance at a glance. [Learn More](#)
- Assessment**: View your child's full academic record. [Learn More](#)
- Behaviour**: Keep track of your child's behaviour. [Learn More](#)
- Timetable**: View your child's timetable. [Learn More](#)
- Personal Info**: Overview of your child's key info. [Learn More](#)
- Fees**: Overview of school fees. [Learn More](#)
- Student Options**: Submit next year's subject preferences. [Learn More](#)

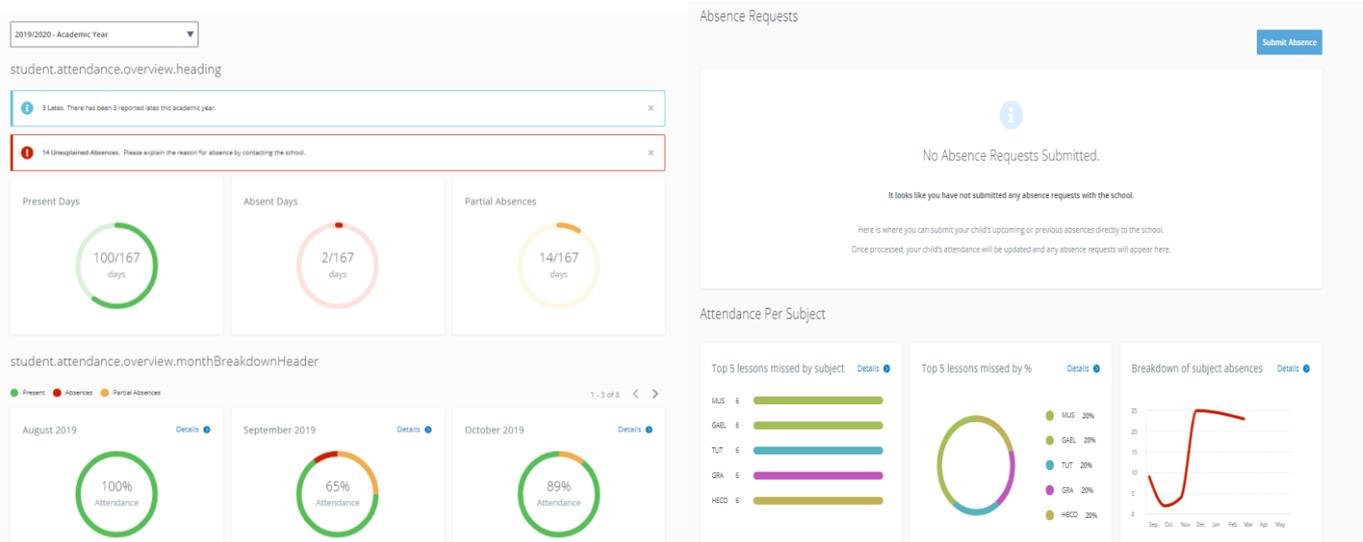
To access any area, please select [Learn more](#)

Attendance Clicking on this will bring you through a few information screens. You can skip these at any time.

skip skip skip skip skip

- Welcome to Attendance!**
Here is where you can keep track of your child's attendance. [Next](#)
- Overview**
In this section you can keep track of your child's attendance. [Next](#)
- Month by Month Overview**
Get a grasp of your child's attendance over each month. [Next](#)
- Absence Requests**
Here is where you can see all submitted absence requests. [Next](#)
- Attendance per Subject**
Get an overview of your child's attendance broken down by subject. [Go to Attendance](#)

You will then reach the Attendance Dashboard where you can see the full breakdown. You can also choose the Academic Year from the drop down menu (as shown below).



Selecting **Details** on any of the headings will reveal further breakdowns by subject, date, etc.

Assessment. Selecting this will give options of different Term Reports or CBA's.

Select the type of Assessment you would like to view

State CBA

Continuous Based Assessment of your child for the full academic year.

[Learn More](#)

Term Reports

Here you will find a breakdown of how your child's performance on their last exam.

[Learn More](#)

Selecting **Term Reports** .. you can choose the year / exam as shown below from the drop down menu.

Junior Cycle 2020 (2019/2020)

Select an exam

2019/20 Christmas Exam (2019/2020)

2019/20 Easter Exam (2019/2020)

Junior Cycle 2020 (2019/2020)

2019/20 Summer Exam (2019/2020)

If you see an **Actions** button, you can download these results and print them out if you wish.

Actions ▾

Similarly with **State CBA**

Timetable. Selecting **Learn More** here will show your son/daughter's weekly timetable. To see all the information such as rooms, teacher, etc, please go to **Actions** and **Print**

Week	SUN 30	MON 31	TUE 1	WED 2	THU 3	FRI 4	SAT 5
8AM							
9AM		Tutorial 08:40 English 08:48 - 09:28	Tutorial 08:40 Biology 08:48 - 09:28	Tutorial 08:40 Biology 08:48 - 09:28	Tutorial 08:40 English 08:48 - 09:28	Tutorial 08:40 English 08:48 - 09:28	
10AM		Irish 09:28 - 10:08	Biology 09:28 - 10:08	Biology 09:28 - 10:08	Biology 09:28 - 10:08	Irish 09:28 - 10:08	
		Design & Communic...	Irish	Irish	Mathematics	Art (with Craftwork ...	

Behaviour. This may be active for some year groups/classes but not all. We are in the middle of rolling this out for all students ..

Student Options, Personal Info and **Fees** are not active at the moment.

To **log out**, please select the 4 squares on the top right and choose Log Out.

- Mail
- Fees
- Privacy Policy
- Log Out